



**CITY OF CLEVELAND, MISSISSIPPI
APPLICATION UTILITY PERMIT
FOR THE CONSTRUCTION, REPAIR, OR ADJUSTMENT OF UTILITY**

Date Submitted: _____ Ward: _____

Name of Utility Company: _____
(Name & Address)

Company Representative: _____
(Name & Phone No.)

By: _____
(Name, Address, and Tel. No. if submitted by person other than the Utility Company)

Herein called Applicant, proposes to (check one or more): Construct Repair Adjust

Along or across _____
(Name of Street)

said work to be accomplished between _____
(Name of Street)

and _____ in the City of Cleveland,
(Name of Street)

Mississippi, MS One Call No. _____ for requiring a temporary closure time of _____ days and hereby makes application to the City of Cleveland for a Permit. Attached hereto are drawings or plans for the proposed work, which shall not be changed or altered without approval of the Director of Community Development, or his authorized representative.

The Applicant shall be responsible for future maintenance and repair of the utility facility. The Applicant shall make future adjustments in, or relocate, the facilities when required for street widening or other street construction, and its right to reimbursement of its costs, if any, shall be in accordance with State law in effect at the time such adjustment or relocation is made. Further, any maintenance, repair, or construction shall be done in such manner as to occasion the least possible interference with the normal flow and safety of traffic.

A general description of the size, type, nature, and extent of the Utility work to be done is as follows:

The Applicant understands and agrees that, except as herein stated, no right, title, claim, or easement to said street right-of-way is granted by the issuance of this permit and that if this Utility Facility is not placed within the allowable horizontal and vertical limits as described herein, it will be adjusted to comply with same without cost to the City, unless a variance has been approved by the granting of the Permit pursuant to this Application.

The Applicant further understands that the Utility's engineering, plant or other personnel will be responsible for the staking and construction supervision of the work set out above and as shown on the attached plans. The Applicant further understands and agrees that subsequent to the installation of the Applicant's facilities that the right-of-way and road surface will be restored to their original condition, and that the City of Cleveland Director of Community Development or his duly authorized representative will inspect the completed work and any modifications or adjustments which are needed as determined by the Director of Community Development will be immediately corrected by the Applicant.



I. The Applicant also agrees to adhere to the following regulations:

1. Pay all permit fees as indicated herein.
2. Submit a performance bond as indicated herein.
3. Provide compaction testing of soils underneath all street excavations as required by the Director of Community Development.
4. Comply with the minimum cover for utilities of thirty-six (36) inches.
5. Located all utilities within five (5) feet horizontally of the dedicated right-of-way line or five (5) feet beyond the back slope of the drainage ditches, or as may be approved by the Director of Community Development.
6. Repair all street and ground surfaces which are damaged or excavated to permit installation or repair of a utility facility, as required by the Director of Community Development.
7. After completion of utility construction, repair, grade and clean the project site to as good or better condition as before construction.

II. The City of Cleveland agrees to the following stipulations:

1. To cooperate with the utility company to avoid conflicts in the location, construction, and maintenance of the city streets and Utility Facility.
2. To use all legal means necessary to see that city standards, except as may be shown on the approved plans filed herewith, are complied with in the facility installation.
3. If the City of Cleveland Director of Community Development or other authorized representative of the Mayor and Board of Alderman approves the drawings, sketches, and plans submitted by the Applicant, he shall so indicate by signing and dating the Permit Approval at the end of this Application, and the Applicant may proceed with installation; if the drawings, sketches, and plans are not approved, he or she shall promptly notify the Applicant, and advise it of the reason or reasons. He or she will also act as the duly appointed representative of the Mayor and Board of Alderman and will give his approval to the completed work as being in compliance with the location and standards for installation.
4. Should any term or provision of this application Agreement conflict with the law of the State of Mississippi, the Mississippi Constitution, or the United States 3 Revision Date: 09/04/12 Constitution or impair or deny to the Applicant of the City any right protected thereby, it shall be deemed amended to conform to said law or Constitution.
- 5.

Name: _____ Title: _____
(Signature of Applicant)

Name: _____ Title: _____
(Signature of Notary Public)

WITNESS the signature of the Applicant this the _____ day of _____, 20____.



**CITY OF CLEVELAND, MISSISSIPPI UTILITY PERMIT
PRE-CONSTRUCTION APPROVAL FORM**

I. FEES TO BE PAID BY APPLICANT

Initial/Base Permit Filing Fee: \$ _____

Excavations or borings (total combined length): \$0.50 per foot. (\$200 Minimum and \$2,000 Maximum).

Street/Right-of-Way Temporary Closure Fee: \$ _____

In addition to any other fees required under this Article, permits requiring the temporary closure of any portion of the City's streets or rights-of-way shall be subject to the following additional fee: \$100.00 per day.

Total Fees: \$ _____

Date Paid: _____

II. BOND REQUIREMENTS

Every person or company obtaining a permit shall at the time of receiving the same, make, execute and deliver to the Director of Community Development, a good and sufficient bond, to cover the costs of replacing pavement and other improvements, payable to the City, with surety company doing business in the state as surety thereon, in such amount as the Director of Community Development may require, but not less than five thousand dollars (\$5,000).

Bond Amount Required: \$ _____ 5,000 _____

Date Bond Received: _____

Date Bond Expires: _____

Following the process, the Permit for the installation or adjustment of the Utility applied for above is granted pending receipt of fees and bonds.

Approved this the _____ day of _____, 20_____.

Director of Community Development City of Cleveland, MS



**CITY OF CLEVELAND, MISSISSIPPI UTILITY PERMIT
POST-CONSTRUCTION NOTICE AND APPROVAL FORM**

I. TO BE COMPLETED BY THE UTILITY COMPANY REPRESENTATIVE AND RETURNED TO THE DIRECTOR OF COMMUNITY DEVELOPMENT AFTER COMPLETION OF CONSTRUCTION.

In accordance with the Permit Application for the Construction, Repair or Adjustment of a Utility, we are hereby notifying you that all work along and across _____
_____ for Permit
(Name of Street)
No. _____ submitted _____, has
(Date)
been completed to comply with the city standards as stated in the Permit.

Date Completed: _____

Utility Name: _____

Utility Co. Representative: _____

II. THE DIRECTOR OF COMMUNITY DEVELOPMENT SHALL COMPLETE THE FOLLOWING:

The Director of Community Development or his duly authorized representative has inspected the work completed on _____ as
(Name of Street)
described in Permit No. _____ submitted _____
(Date)
and finds that the work: Does Does Not comply with City Standards for installation.

Inspected By: _____

Date Inspected: _____

Community Dev. Representative: _____